

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, December 21, 2015**

**6:00 PM
AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL/EXCUSED ABSENCES
- D. PUBLIC HEARING
 - 1. [Proposed rezoning of property located west of Kernan Avenue and north of USH 10/114, portions of Parcel #'s 7-01811-01, 7-01811-02, 7-01811-03 and 7-00700-72 from R-1 Single Family to Planned Unit Development.](#)
- E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)
- F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. FC Auxier – Introduction of new Firefighter Ben Fahrenkrug and administer Oath of Office.
 - 2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:
Minutes to receive:
 - a. [Board of Health, 11/11/15.](#)
 - b. [Board of Public Works, 12/07/15.](#)
 - c. [Community on Aging, 11/12/15.](#)
 - d. [Landmarks Commission, 11/11/15 & 12/14/15.](#)
 - e. [NMFR Joint Finance & Personnel, 12/08/15.](#)
 - f. [Parks and Recreation Board, 11/10/15.](#)
 - g. [Plan Commission, 12/8/15.](#)
 - h. [Water & Light Commission, 12/16/15.](#)
Communications:
 - i. [Mayor Merkes, 12/17/15; Finance Department Security Improvements.](#)
 - j. [Mayor Merkes, 12/17/15; Joint Common Council/Menasha Utility Commission meeting.](#)
- G. CONSENT AGENDA
(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)
Minutes to approve:
 - 1. [Common Council, 12/07/15.](#)
Board of Public Works, 12/07/15 – Recommends the Approval of:
 - 2. [Downtown Pedestrian Walkway Improvements.](#)
 - 3. [Change Order – Janke General Contractors; Gilbert Riverfront Trail; Contract No. 2014-03; DEDUCT: \\$17,654.46 \(Change Order No. 4 and Final\).](#)
 - 4. [Change Order – Janke General Contractors; Gilbert Trestle Improvements; Contract No. 2014-04; DEDUCT: \\$41,801.80 \(Change Order No. 4 and Final\).](#)
 - 5. [Payment – Janke General Contractors; Gilbert Riverfront Trail; Contract No. 2014-03; \\$38,133.28 \(Payment No. 6 & Final\).](#)
 - 6. [Payment – Janke General Contractors; Gilbert Trestle Improvements; Contract No. 2014-04; \\$40,426.94 \(Payment No. 5 & Final\).](#)

Plan Commission, 12/8/15 – Recommends the Approval of:

7. Preliminary Plat for the Second Addition to Woodland Heights conditioned on the 50' setback line from the navigable stream being shown on the plat, staff review of the drainage easement widths, and the City of Menasha retain an outlot at the termination of the cul-de-sac.

H. ITEMS REMOVED FROM CONSENT AGENDA

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 12/10/15 to 12/17/15 in the amount of \$566,794.68.
2. Beverage Operators License Applications for the 2015-2017 licensing period.
3. Fourth Amendment to the Lease Agreement between Morton Martin I LLC, Dumke and Associates, LLC and City of Menasha.
4. First Amendment to Development Agreement between Menasha Downtown Development, LLC and City of Menasha.
5. 2016 Municipal Property Insurance.
6. Underground Storage Tank Insurance.

J. HELD OVER BUSINESS

1. Street Use Application – First Eve; Thursday, December 31, 2015; 3:00 PM – 12:30 AM; (Doty Island Development Council and Community Forward, Inc.).

K. ORDINANCES AND RESOLUTIONS

L. APPOINTMENTS

1. Mayor's Appointment of Peggy Steeno to Fox Cities Hotel Room Tax Commission for the term 1/1/16 to 12/31/16.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. RECESS TO BOARD OF PUBLIC WORKS

P. ACTION ITEMS

1. Recommendation from Board of Public Works: Authorization to Execute Relocation Order for Third Street Bridge Project.
2. R-40-15 Resolution Inviting Town of Menasha to Mediate Boundary Issues.
3. Possible Motion to Adjourn into Closed Session pursuant to Wis. Stats. §19.85(1)(e) and (g): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.(Incorporation of a portion of lands comprising the Town of Menasha, Winnebago County, WI. Case No.15-CV-452).
4. May reconvene into Open Session to act on what was discussed in Closed Session.

Q. ADJOURNMENT

MEETING NOTICE
Monday, January 4, 2016
Common Council Meeting – 6:00 p.m.
Committee Meetings to Follow